

GAYLORD COMMERCIAL COMPANY LIMITED

Regd. Off. : 1/1A, Biplabi Anukul Chandra Street, 5th Floor, Room No. 5G, Kolkata - 700 072

Tel. : (+91-33) 2212 6083 Fax : (+91-33) 3022 6083 Email : gaylordcom123@gmail.com

Website : www.gcclimited.in ; CIN : L17232WB1983PLC035978

Date: 18.09.2019

To
The Secretary
Listing Department
Metropolitan Stock Exchange of India Limited,
Vibgyor Towers, 4th floor, Plot No C 62, G - Block,
Opp. Trident Hotel, Bandra Kurla Complex,
Bandra (E), Mumbai - 400 098
Symbol : **GAYLORD**

To
The Secretary
Listing Department
The Calcutta Stock Exchange Limited
7, Lyons Range
Kolkata - 700 001
Scrip Code: **017125**

Sub. : Newspaper advertisement for completion of dispatch of Postal Ballot Notice and Postal Ballot Form

Dear Sir/Madam,

With reference to the captioned subject, please find enclosed herewith copies of the newspaper cuttings published on 17th September, 2019 in English newspaper (Financial Express) and Bengali newspaper (Duranto Barta) in connection with Completion of dispatch of Postal Ballot Notice and Postal Ballot Form to all the eligible shareholders.

The same is also available on the website of the Company i.e., www.gcclimited.in

This is for your information and record.

Thanking you,

Yours faithfully,
For **Gaylord Commercial Company Limited**

Beda Nand Choudhary (DIN-00080175)
Director



Encl: As Above

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POSTAL BALLOT NOTICE

Notice is hereby given pursuant to Section 110 and other applicable provisions, if any, of the Companies Act, 2013 read with Rule 22 of the Companies (Management & Administration) Rules, 2014, as amended, from time to time, that the Company is seeking consent of the Shareholders of the Company by means of Postal Ballot which also includes voting by electronic means (e-voting) for passing the Special resolution for Voluntary Delisting of Equity Shares of the Company from Metropolitan Stock Exchange of India Limited ('MSEI') and the Calcutta Stock Exchange Limited ('CSE')(now defunct).

Dispatch of Postal Ballot Notice along with explanatory statement, Postal Ballot form and a self addressed Business Reply Envelope and sending of e-mail to the members has been completed on 16th September, 2019.

Central Depository Services (India) Limited (CDSL) has been engaged by the company for providing the e-voting platform. Members whose names appeared in the register of members of the Company or in the register of Beneficial Owners maintained by the depositories as on the cut-off date i.e. 06.09.2019 will be entitled to cast their vote by postal ballot or e-voting and a person who is not a Member as on the cut-off date should treat this Notice for information purpose only.

Members have an option to cast their votes either through Postal Ballot Form or through e-voting. The detailed procedure for Postal ballot and e-voting is given in the Postal ballot notice sent to the members. Members opting to vote by postal ballot form are requested to complete, sign and return the postal ballot form so as to reach the scrutinizer on or before 5 P.M. of 16.10.2019. Members opting for e-voting are requested to note that voting commenced at 9:00 a.m. on 17.09.2019 at and will end at 5:00 p.m. on 16.10.2019.

Mr. Jagannath Kar, Practicing Company Secretary (Certificate of Practice No. 7591) has been appointed as the Scrutinizer for conducting the Postal Ballot process and e-voting in a fair and transparent manner. Members are requested that the Postal Ballot form duly filled and completed by them should reach to the Scrutinizer at Mr. Jagannath Kar, 7A, Bentinck street, 2nd Floor, Old Wing, Kolkata - 700001, not later than 05:00 p.m. on 16.10.2019. The voting whether by postal ballot or e-voting means shall not be allowed beyond 05:00 p.m. on 16.10.2019.

If any Postal Ballot Form is received after 5:00 p.m. on 16.10.2019, then that vote will not be considered as valid vote and will be treated as if reply from such member has not been received. Members who do not receive the Postal Ballot forms or wish to receive the same physically may write to the Company's Registrar and Share Transfer Agent, M/s. Niche Technologies Pvt. Ltd., 3A, Auckland Place, 7th Floor, Room No. 7A & 7B, Kolkata - 700017 and obtain a duplicate thereof.

The result of the Postal Ballot and e-voting will be declared on Friday 18.10.2019 at 4:00 P.M. at the registered office of the Company. The aforesaid result along with the Scrutinizer's report shall be placed on the Company's website www.gclimited.in and shall be intimated to the Stock Exchanges where the shares of the Company are listed, and will also on the website of CDSL.

Any query/grievances connected with the postal ballot including voting by electronic means, may be addressed to Ms. Rajshree Mundhra, Company Secretary and Compliance Officer at Gaylord Commercial Company Limited, 1/1A, Biplabi Anukul Chandra Street, 5th Floor, Room No. 5G, Kolkata - 700072 or at gaylordoom123@gmail.com or CDSL (Ph. No. 18002005533) or at helpdesk.evoting@cdslindia.com or RTA, M/s. Niche Technologies Pvt. Ltd. (Ph. No. 033 2235-7270/71 Email: nichetechpl@nichetechpl.com)

Date: 16.09.2019
Place: Kolkata

Gaylord Commercial Company Limited
Sd/- Rajshree Mundhra
Company Secretary

মঙ্গলবার, ১৭ সেপ্টেম্বর, ২০১৯। ৩

দূরন্ত বার্তা

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Sd/- Rajshree Mundhra
Company Secretary